

## **Director/Senior Director of Government Affairs**

Reporting To: Managing Director

Direct Reports: N/A

Minimum Salary: \$115,000/\$135,000

Demand Justice is seeking a talented, detail-oriented government affairs professional with a passion for progressive policy and politics to serve as the organization's Director or Senior Director of Government Affairs, depending on years of experience. This role, in addition to the organization's Senior Advisor and Managing Director, will serve as the key point of contact for policymakers, as well as a range of coalition partners and other external stakeholders. As with all Demand Justice employees, the Director/Senior Director of Government Affairs will be committed to centering their work around the organization's key values and competencies:

- Commitment to Inclusive Culture
- Excellence & Curiosity
- Effective Written & Oral Communication
- Effective Work Management & Adaptability
- Strong Relationship & Organization Building

The role will not have any direct reports at this time - though any future government affairs junior staff will report to the role - but will be expected to manage the organization's relationship with relevant outside consultants and vendors.

*Demand Justice is a fully remote organization though, in addition to attending quarterly staff retreats, this role is expected to reside in the DMV area due to the nature of the position's work.*

### **Responsibilities**

- Build and maintain positive relationships with policymakers and staff, coalition partners, and other external stakeholders that may include academics and other legal experts.



- In collaboration with the Managing Director, set annual priorities and goals for federal government affairs.
- Maintain an active, working knowledge of federal court reform proposals and the status of judicial nominations and vacancies.
- Work closely with research staff to ensure Demand Justice's resource and data pages on the judiciary are regularly updated with accuracy.
- As the organization grows, collaborate with the Managing Director and Senior Advisor to set long-term strategic goals.
- While the role will focus on federal affairs, the Director should also work to become familiar with major events related to state judiciaries and be prepared to engage within priority states.
- Serve as a spokesperson for the organization on key legislative priorities.
- As needed, assist the Senior Advisor and Managing Director in grant reporting and fundraising.

### **Skills and Qualifications**

- 5+/7+ years in relevant leadership roles in public policy or similar organizations.
- Significant familiarity with the legislative and rulemaking processes along with a proven track record of building strong relationships within and outside of government.
- Existing relationships with Congressional and/or White House leadership.
- Strong interest, and ability to become proficient, in the organization's goals for advancing meaningful public policy change.
- A collaboration-first mentality and the professional judgment to represent the organization well internally and externally.
- A Bachelor's degree is required. A law degree or Master's degree in public policy is an asset but relevant experience will be more so.



### How to Apply

E-mail your resume and cover letter to [jobs@demandjustice.org](mailto:jobs@demandjustice.org) with “Director/Senior Director of Government Affairs” in the subject line. This announcement will remain posted until the position is filled.

